

# Form 1095-C Request Information

## IMPORTANT HEALTH COVERAGE TAX DOCUMENTS

**The Affordable Care Act (ACA)** requires employers, such as the Palo Pinto County, to offer health insurance coverage to all full-time employees. Form 1095-C includes information about the health insurance coverage offered to employees by the County.

### **Changes to Reporting Requirements**

Recently, the Paperwork Burden Reduction Act (HR 3797) modified requirements of the Affordable Care Act (ACA) to reduce the administrative burden of ACA reporting requirements on employers. As a result, employers are no longer required to mail the Form 1095-C to all employees.

### **Request a 1095-C Statement**

If you want to receive a copy of your most recent tax year Form 1095-C, you may request it by completing the [1095-C Request Form](#) and submitting it to [auditors@co.palo-pinto.tx.us](mailto:auditors@co.palo-pinto.tx.us). Please allow 10 business days for processing plus delivery time.

### **Have questions about the information on the 1095-C Tax Form?**

See our FAQ section below.

#### **1. What is the Form 1095-C?**

Form 1095-C is like a Form W-2. Employers send a copy to the Internal Revenue Service (IRS), and you can receive a copy upon request. Form W-2 reports your annual earnings. Form 1095-C reports your health care coverage throughout the year.

#### **2. What am I supposed to do with this form?**

Keep it for your tax records. You don't need this form to file your taxes, but when you file, you'll have to tell the IRS whether or not you had health insurance for each month of the applicable tax year. The Form 1095-B from your insurance carrier shows if you had health insurance through your employer. Since you don't need the Form 1095-C to file your taxes, you don't have to wait to receive it if you already know what months you did or didn't have health insurance in during the applicable tax year.

#### **3. What if I get more than one 1095 form?**

Someone who had health insurance through more than one employer during the year may receive a 1095-B or 1095-C from each employer/health insurance company. Some employees may receive a Form 1095-A and/or 1095-B reporting specific health coverage details. Just keep these – You do not need to send them in with your tax return.

#### **4. What if I did not get a Form 1095-B or 1095-C?**

Employers and health insurers are no longer required to issue a Form 1095-B or 1095-C to you. If you would like to receive a copy, you must request it by submitting the Form 1095-C Request Form to your Department Employee Service Center.

#### **6. I have more questions – Who do I contact?**

Please contact Palo Pinto County Auditor's Office. You can also go to the IRS website called <https://www.irs.gov/affordable-care-act/questions-and-answers-about-health-care-information-forms-for-individuals> that covers most of what you need to know.

Via mail: Palo Pinto County Auditor's, PO Box 159, Palo Pinto, TX 76484 (or) via phone: (940) 659-1617